THE ORA TOOLKIT

The Office of Research Administration (ORA)

ORA provides resources and assistance to USM faculty and staff who are seeking and managing external funding in the form of grants and contracts. Consider these useful "tools" as you build a proposal:

Proposal Submission Procedures

Each college/school/discipline may have additional internal procedures for proposal development and submission. In general, the following procedures should be followed in the preparation and submission of any external funding opportunity:

1. **Contact ORA**

   ORA Contracts & Grants Administrator or Coordinator to discuss plans for submitting your proposal Call 601-266-4119 or email orapam@usm.edu

3.